

PART J: Recruitment Office (For Office Use Only)

Payment Type Cash Credit Card Bank In Cheque
 TT Money Order Others _____

Payment Mode Self Finance PTPTN Scholarship EPF
 Sponsorship Other _____

Instalment Plan Monthly Yearly

Instalment Plan Code [_____]

Counselled by _____ Date d, d, m, m, y, y, y, y, y, y

For Bursary Use Only

Student ID SCKL _____

Receipt No _____

Received by _____

Date d, d, m, m, y, y, y, y, y, y

Remarks _____ Detail _____

Promotion Scheme Preview
 Scholarship Others
 Open Day Friend 2 Friend

Introducer Name _____
 Introducer Contact _____
 Introducer Programme _____

Authorised Signature _____

 Date d, d, m, m, y, y, y, y, y, y

Part K : Registry and Admissions Office (For Office Use Only)

Full Offer Conditional Offer Rejected

Registry's Remarks & Recommendations _____

Authorised Signature _____

 Date d, d, m, m, y, y, y, y, y, y

Files to be sent to
 Business Nursing Education Communication Studies Centre for Languages
 Engineering AHS Creative Design Information Technology
 ADP Foundation Studies Hospitality and Tourism Postgraduate

PART L: Faculty (If Required)

Faculty Remarks & Recommendations (if required) _____

Authorised Signature _____

 Date d, d, m, m, y, y, y, y, y, y

PART M : Applicant Declaration

I declare that the information provided by me in connection with the application is true and correct. I undertake to inform SEGi College Kuala Lumpur immediately of any changes in address, phone number and any other information provided by me in this application.
 I understand that SEGi College Kuala Lumpur reserves the right to vary or reverse any decision regarding admission or enrolment made on the basis of incorrect or incomplete information. I agree to be bound by the Terms and Conditions of the offer to student at SEGi College Kuala Lumpur.

I have read the Privacy Notice above and consent to the collection and processing of my personal data in the aforesaid manner.
 Saya telah membaca Notis Privasi di atas dan bersetuju terhadap pengumpulan dan pemrosesan data peribadi saya mengikut cara yang diterangkan.

Name>Nama _____

NRIC/Passport No./
 No. Kad Pengenalan/No. Passport _____

Applicant Signature _____

 Date/Tarikh d, d, m, m, y, y, y, y, y, y

PRIVACY NOTICE: I understand that SEGi will use this information for the purpose for administration and marketing purposes and may be shared with the SEGi University Group and to its service providers. I give my consent to the processing of the data.

NOTIS PRIVASI: Saya faham bahawa SEGi akan menggunakan maklumat ini bagi tujuan pentadbiran dan pemasaran dan berkemungkinan akan dikongsi bersama Kumpulan SEGi Universiti dan juga pembekal perkhidmatannya. Saya dengan ini memberi persetujuan bagi pemrosesan data peribadi tersebut.

Name>Nama _____

Signature/Tandatangan _____

 Date/Tarikh d, d, m, m, y, y, y, y, y, y

Parental/Guardian's Consent to Privacy Notice (only if applicant is below 18 years old)/Persetujuan Ibu Bapa/Penjaga (jika pemohon di bawah 18 tahun)

I have read the Privacy Notice above and consent to the collection and processing of my child's/ward's personal data in the aforesaid manner.
 Saya telah membaca Notis Privasi di atas dan bersetuju terhadap pengumpulan dan pemrosesan data peribadi anak/anak jagaan saya mengikut cara yang diterangkan.

Name>Nama _____

NRIC/Passport No./
 No. Kad Pengenalan/No. Passport _____

Signature of Parent or Guardian/Tandatangan Ibu/Bapa atau Penjaga _____

 Date/Tarikh d, d, m, m, y, y, y, y, y, y

[Note: Details of SEGi's Privacy Policy is available at segi.edu.my]
 [Nota: Butiran lanjut mengenai Dasar Privasi SEGi boleh didapati melalui laman sesawang segi.edu.my]



SEGi College Kuala Lumpur DK250(W)
 Bangunan SEGi, 33-35, Jalan Hang Lekiu, 50100 Kuala Lumpur.
T 603 2070 2078 **F** 603 2034 2759 **E** infokl@segi.edu.my

Application Form

For Office Use only

Registration Date : _____
 Programme : _____
 Intake : _____
 Full Time/Part Time : _____
 English requirement : _____
 Self Funding/PTPTN : _____
 Discount : _____
 Registration Fee (RM) : _____
 Counsellor : _____

Checklist

Copy of NRIC/Passport
 Copy of Certificate/Transcript
 Resume/CV
 Partner University Application Form
 University Approval/Exemption

PART A: Personal Details (IN BLOCK LETTERS)

Given Name(s) _____ Salutation Dr Mr Ms Mrs

Surname / Family Name _____

NRIC / Passport No. _____ Expiry Date d, d, m, m, y, y, y, y, y, y

Race Malay Chinese Indian Others _____ Gender Male Female
 Date of Birth d, d, m, m, y, y, y, y, y, y

Religion Muslim Buddhist Hindu Christian Others _____ Marital Status Single Married
 Nationality _____

Correspondence Address _____

Postcode _____ City _____
 State _____ Country _____
 Mobile _____ Telephone _____
 Email _____

Permanent Address _____
 (if differ from above address) _____

Postcode _____ City _____
 State _____ Country _____

Parent / Guardian Name _____ NRIC/Passport _____

Correspondence Address _____

Mobile _____ Telephone _____

PART B: Programme Application (Please (✓) The Programme You Are Applying For)

Certificate

- Business Studies
- Information Technology
- Hotel Operation

Foundation

- Programme in Commerce
- Information Technology

Diploma

- Accounting
- Business Administration
- Marketing
- Human Resource Management
- Hotel Management
- Tourism Management
- Culinary Arts
- Restaurant Management
- Computer Studies
- Graphic Design
- Multimedia Design
- Mass Communication
- Nursing
- Medical Laboratory Technology
- Environmental Health
- Health Care Management
- Occupational Safety and Health
- Early Childhood Education

Undergraduate

Entry Level: Year 1 Year 2 Year 3

- Bachelor of Arts (Hons) Accounting and Finance, University of Greenwich, UK (3+0)
- Bachelor of Arts (Hons) Business Management, University of Greenwich, UK (3+0)
- Bachelor of Arts (Hons) Business Psychology, University of Greenwich, UK (3+0)
- Bachelor of Arts (Hons) Human Resource Management, University of Greenwich, UK (3+0)
- Bachelor of Arts (Hons) Marketing, University of Greenwich, UK (3+0)
- Bachelor of Science, International Tourism and Hospitality Management (Hons) University of Sunderland, UK (3+0)
- Bachelor of Science TROY University, ADP (4+0)
- Bachelor of Science University of Greenwich, ADTP (2+0)
- Bachelor of Science (Hons) Computing University of Greenwich, UK (3+0)
- Bachelor of Science (Hons) Professional Practice in Nursing, (Post Registration), University of Greenwich, UK (2+0)
- Bachelor of Arts (Hons) Early Years Education University of Greenwich, UK (3+0)

Postgraduate

- Master of Business Administration University of Southern Queensland, Australia
- Master of Business Administration (International Business) University of Greenwich, UK
- Master of Business Administration University of Sunderland, UK
- MSc of Information Systems Management University of Greenwich, UK

Others

- Elementary English
- Intermediate English
- Upper Intermediate English

Others if not stated above

Specialisations / Major

Mode of Study Full Time Part Time

Intake Date / / / / / /

PART C: Educational Qualifications

Secondary School/Institution/University	Qualification	From (year)	To (year)

PART D: English Language Proficiency

Applicants who wish to study programmes taught in English must meet the individual programmes English language requirements. Please indicate your highest level of English proficiency and the Grades obtained.

- GCE 'O' Level _____
- SPM _____
- UEC _____
- IELTS _____
- TOEFL _____
- MUET _____
- Others _____

PART E: Work Experience (If Applicable)

Company	Position	From (year)	To (year)

PART F: Financial Arrangements

How do you expect to be financed during your studies?

- Self Finance
- PTPTN
- Scholarship
- EPF
- Sponsorship
- Other _____

If you are being sponsored, please provide the name and address of sponsor & the sponsor letter (if any).

If you are not being sponsored, please provide a letter indicating your ability to finance your education.

PART G: Supporting Document Checklist

To ensure you receive a quick response to your application, please enclose the following documents:

Application fee cheque should be payable to Segi College (KL) Sdn Bhd. Fees paid are not refundable

- 3 copies of colour passport-size photographs (6 copies for international/offshore students)
- 1 copy of identification card
- 3 copies of passport including blank pages (for international/offshore students only)
- 1 copy of certified student identification card and birth certificate (for MLVK Nursing students only)
- Curriculum vitae and a 100 word write-up detailing work experience for MBA applications (if applicable)
- 1 certified true copy of academic certificate/transcript for the following qualifications:

- Actual
- SPM
- O-Level
- STPM
- UEC
- A-Level
- SAM
- CPU
- Diploma
- Bachelor Degree
- Forecast
- Others _____

Please Note: Students applying for Bank Loan / PTPTN Loan / EPF applications must be made at least one month before the programme orientation date.

PART H: Applicant Declaration

I declare that the information provided by me in connection with the application is true and correct. I undertake to inform SEGi College Kuala Lumpur immediately of any changes in address, phone number and any other information provided by me in this application. I understand that SEGi College Kuala Lumpur reserves the right to vary or reverse any decision regarding admission or enrolment made on the basis of incorrect or incomplete information. I agree to be bound by the Terms and Conditions of the offer to student at SEGi College Kuala Lumpur.

Applicant Signature

Date/ Tarikh: / / / / / /

PART I : PRIVACY

PRIVACY NOTICE: The information requested is used for our assessment of your suitability to programmes offered, for administration, management and support services (including, accommodation, transportation, immigration services), assessment and analysis, programme promotion and which may be disclosed to our service providers and agents, the SEGi University Group and Partner Universities (if applicable) for these purposes or if required to be disclosed to regulatory or statistical authorities, agencies or bodies or (where applicable) to the foreign authorities, embassies or consulates of an international student's home country. The information requested is necessary for the above purposes and your failure to provide the information, or providing inaccurate information may result in us not being able to fulfill the purposes above and could result in rejection or delay of your application.

NOTIS PRIVASI: Maklumat yang diminta digunakan bagi tujuan penilaian kami terhadap kesesuaian anda kepada program yang ditawarkan, untuk pentadbiran, pengurusan dan perkhidmatan sokongan (termasuk, penginapan, pengangkutan, perkhidmatan imigresen), penilaian dan analisis dan promosi program di mana maklumat ini berkemungkinan akan didedahkan kepada pembekal perkhidmatan dan ejen kami, Kumpulan SEGi Universiti dan Rakan Universiti (jika berkaitan) bagi tujuan-tujuan ini atau jika perlu untuk didedahkan kepada pihak-pihak berkuasa regulatori atau statistik, agensi atau badan berkaitan atau (di mana berkaitan) kepada pihak berkuasa asing, kedutaan atau konsulat negara asal seseorang pelajar antarabangsa. Maklumat yang diminta perlu bagi tujuan-tujuan di atas dan kegagalan anda memberikan maklumat, atau memberikan maklumat palsu boleh mengakibatkan kami gagal memenuhi tujuan-tujuan di atas dan juga boleh menyebabkan penolakan atau kelewatan terhadap permohonan anda.

If your application is rejected, we will keep your information for a reasonable period according to legal requirements, and also for administration and marketing purposes and may contact you on any promotions.

Sekiranya permohonan anda ditolak, kami akan menyimpan maklumat anda untuk satu tempoh yang munasabah mengikut keperluan undang-undang, bagi tujuan pentadbiran dan pemasaran dan juga bagi membolehkan kami menghubungi anda sekiranya terdapat sebarang promosi tertentu.

If you do not wish us to contact you for this purpose, please tick (✓) here

Note: if you later wish us not to contact you, please send your request via email to askme@segi.edu.my.

Sekiranya anda enggan dihubungi bagi tujuan ini, sila tandakan (✓) di sini

Note: Sekiranya anda tidak mahu dihubungi di masa hadapan, sila hantarkan permohonan anda melalui email ke askme@segi.edu.my.

If your application is accepted, all information provided by you will become our student record and will be necessary to be retained by us for the purposes as stated in our letter of offer to be later issued to you. Further, your information may be disclosed to the person which you specify below and also to such persons mentioned in our letter of offer to be later issued to you.

You have the right to ask for a copy of the information we hold on you (for which we may make a small charge) and to correct any inaccuracies in your information. Please refer to the Registry to submit your request.

Sekiranya permohonan anda diterima, semua maklumat yang diberikan oleh anda akan disimpan sebagai rekod pelajar kami dan adalah perlu untuk kami menyimpan maklumat tersebut bagi tujuan-tujuan seperti yang dinyatakan di dalam surat tawaran yang akan diserahkan kepada anda. Selanjutnya, maklumat anda mungkin akan didedahkan kepada pihak-pihak yang telah anda khusukan seperti di bawah dan juga pihak yang disebut di dalam surat tawaran kami yang akan diserahkan nanti.

Anda berhak untuk memohon salinan maklumat anda dalam simpanan kami (dimana kami akan mengenakan bayaran caj perkhidmatan) dan membetulkan mana-mana ketidaktepatan dalam maklumat anda. Sila rujuk Pejabat Pendaftaran bagi mengemukakan permohonan anda.

Personal Data Protection Act 2010: Persons authorised for disclosure of personal information

Akta Perlindungan Data Peribadi 2010: Orang yang diberi kuasa untuk menerima maklumat peribadi

In the processing of my application, I hereby authorise SEGi to disclose my personal data (including sensitive personal data) to the following persons:

Dalam pemprosesan permohonan saya, saya dengan ini memberi kuasa kepada SEGi untuk mendedahkan data peribadi saya (termasuk data peribadi sensitif) kepada orang-orang berikut:

- (a) My parents/guardian Ibu bapa/penjaga saya;
- (b) My Spouse (if applicable)/Suami atau Isteri saya (jika berkaitan);
- (c) Other persons (please name and indicate relationship)/Orang lain (Sila namakan dan nyatakan hubungan):

- Name>Nama
Relationship/Hubungan
- Name>Nama
Relationship/Hubungan
- Name>Nama
Relationship/Hubungan
- Name>Nama
Relationship/Hubungan
- Name>Nama
Relationship/Hubungan
- Name>Nama
Relationship/Hubungan

I understand that I am allowed by notice in writing to withdraw my consent for disclosure to the above authorised persons. However, I agree that should I so withdraw my consent, SEGi reserves the right to notify the above persons of that such withdrawal has taken place.

Saya faham bahawa saya dibenarkan melalui notis secara bertulis untuk menarik balik persetujuan mendedahkan maklumat data peribadi saya kepada orang yang diberi kuasa seperti di atas. Walaubagaimanapun, saya bersetuju bahawa sekiranya saya menarik balik persetujuan itu, SEGi berhak untuk memaklumkan orang yang disebut seperti diatas bahawa pemberiankuasa tersebut telah ditarik balik.